**Name, Degree(s)**

Address

Phone

Email

*List items in reverse chronological order.*

**Education**

*Include residency, degrees, awarding institutions, dates, and specialty/major*

**Certification**

*Include any board certification, medical license (if applicable)*

**National Examination Scores**

*If you are applying for a fellowship, you may want to include your USMLE scores. If you are applying for a job, you do not need to list them unless requested.*

**Academic Appointments**

*Some residents are resident clinical instructors at their medical school.*

**Honors**

*Include date, institution, and if not clear from the title, include a line of description.eg.*

*2011, Edward Wallace Service Award, Yale Medical School*

*Awarded to one student yearly for outstanding humanitarian service*

**Professional Experience**

*Include 'moonlighting' and any other significant clinical or other professional experience. This should include any unusual clinical opportunities in residency – medical care for sporting event, volunteer work at local clinic. Or residents may be 'ultrasound director' or 'medical student education director'*

**Research Experience**

*If you have research experience or specific skills (with research equipment, study coordination, statistical programs/methods), include them here.*

**Grants and Funding**

*Title, source of funding, dates, grant number (if applicable), your role (PI, co-PI), dollar amount.*

**Bibliography**

Books and Chapters

Refereed Articles - Original Research

Refereed Articles - Editorials and Letters

Refereed Articles - Published Abstracts

Other Published Scholarship

Digital Scholarship

*Such as online 'blog' posts or other digitally published work*

**Research Presentations**

Poster Presentations

*Include date, location, audience (eg ACEP Research Forum, Resident Research Day etc)*

Oral Research Presentations

*Include date, location, audience as above*

**Teaching Activities**

Educational Materials Scholarship

*Include any teaching tools or materials that you have developed such as online or paper-based teaching or evaluation tools. Include interactive learning sessions or workshop materials that you created.*

Teaching Leadership and Administration

*List courses you helped run (eg if you ran an ongoing course for medical students in the EMIG, or if you were in charge of running a part of your department's conferences, eg running grand rounds, or M&M, or journal club on an ongoing basis) and description, audience, and dates.*

Lectures - to Undergraduates

*For all lectures, include title, institution, audience (number and level of training, eg # medical students, # residents, # faculty), and date. Depending on how many you have, you can sort by lectures to medical students, residents, faculty, and lectures at other institutions such as invited grand rounds lectures, or lectures at national meetings. Make sure you include lectures to residents and students at your institution on clinical topics, M&Ms, suture workshops, intern orientation lectures, morning reports, journal clubs you helped lead, etc. If you have scores from the feedback on lectures, include that (rated 4.7/5). Save the evaluations and any comments you receive in a folder to include in a more extensive teaching portfolio when needed.*

Lectures - to Medical Students

Lectures - to Residents

Lectures - to Faculty

Lectures - Invited Lectures and Grand Rounds

*This is for lectures at institutions other than your own.*

Lectures - National Meetings and CME Lectures

Clinical Teaching

*Include teaching of medical students in clinical setting such as if you supervise them on a 'teaching shift' or if you are the senior resident on a service and help supervise students in a clinical setting. Also include off-service rotation supervision responsibilities (ICU senior).*

**Teaching Awards**

**Professional Development in Teaching**

Courses or study that you have done to improve your teaching and educational scholarship, eg the ACEP teaching fellowship, the CORD MERC (Medical Education Research Certificate) etc

**Mentorship**

*List any mentees, dates of the mentorship relationship, the topic of mentorship, eg career mentor, or research project mentor, and outcome eg career progress, or publications/presentations. This might be a student you are helping through the interview process for instance.*

**Professional Service**

*Include committees at your institution (include things like residency academic committee, or resident recruitment committee, etc), and those within other groups such as EMRA, CORD, ACEP, etc.*

**Training Certification**

*ACLS/ATLS/PALS certification and dates.*

**Professional Society Membership**

*List dates and membership in eg ACEP, EMRA, SAEM, etc.*

**Teaching Statement**

*This can also be a separate document from your CV, as not all employers will request it. This should present your teaching philosophy, your teaching goals, and elaborate on your experience and expertise in teaching (expand upon the activities you have listed above).*