**Calling All EM Applicants:**

**Post-Application, Pre-Interview Communication**

November 1, 2019

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Post-application, pre-interview communication is something applicants may consider prior to receiving interview invitations.  However, the communication needs to be done at the right time, for the right reason, and sent through the appropriate channels.  Applicants should be aware that professionalism is measured by their communication with programs. Although current applicants are both familiar and accepting of instantaneous electronic communication, program directors may be less familiar or comfortable with systems that inherently have less boundaries. If you are an applicant, please review the guide below before “pressing send.”

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| **DO’s** |
| **DO** Communicate with programs using their institutional emails. |
| **DO** Check program websites for information on when it is appropriate to contact them.  A general rule of thumb is to wait until November, as most programs are still sorting through applications in October. |
| **DO** Check the [EMRA Match Website](https://webapps.emra.org/utils/spa/match#/search/map) for up to date information about programs’ interview offer release dates. |
| **DO** Contact the Program Director and Program Coordinator with personalized information when requesting consideration for an interview. Personalized information can be sent to programs you are truly interested in. When you do contact a program, it should be to describe a unique connection that is not listed in your ERAS application. This includes, but is not limited to, regional or family ties and couples matching. |
| **DO** Limit the number of personalized emails sent to programs.  Only send emails to programs you are strongly considering. Quality over quantity. |
| **DO NOT’s** |
| **DO NOT** Contact programs via personal email accounts, messaging apps, or social media, unless they expressly state that they welcome this type of contact. |
| **DO NOT** Contact the Program Director with new application information including Step 2 Scores and SLOE’s. |
| **DO NOT** Contact the Program Director without CC’ing Program Coordinator. |
| **DO NOT** Send generic emails by restating what is on the Program Website as the reason for your interest and email.  Likewise, do not send an email stating” I am interested in your program.” By applying, you have demonstrated you are interested. |
| **DO NOT** Ask for pre-interview meetings such as a shadow shift or meeting with Program Director ahead of interview offers unless expressly stated by program. |
| **DO NOT** Expect a response from Program Director or Coordinator after your email. They receive a large number of application related emails and it is often not feasible to respond individually. |