

JGME PEER-REVIEW WORKSHEET FOR CORD 2019

MANUSCRIPT SECTIONS	ITEMS/QUESTIONS TO ADDRESS AS A PEER REVIEWER
General Statements	<ul style="list-style-type: none"> <input type="checkbox"/> Provide a one-sentence general comment about the basic purpose of the manuscript. This sets the stage for your constructive feedback. <input type="checkbox"/> Write a sentence or two listing the strengths and weaknesses of the manuscript and commenting if the manuscript is written with clarity and is of interest to readers.
Title	<ul style="list-style-type: none"> <input type="checkbox"/> Does the title accurately reflect the content of the manuscript?
Abstract	<ul style="list-style-type: none"> <input type="checkbox"/> Does the abstract follow the guidelines of the manuscript type? <input type="checkbox"/> Is there sufficient information for the reader to decide whether or not to read the paper? <input type="checkbox"/> Are the findings presented objectively?
Introduction	<ul style="list-style-type: none"> <input type="checkbox"/> Is the relevance/importance of the topic presented, followed by a description of the research gap in the field? <input type="checkbox"/> Is there prior work or theory to support the authors' approach? <input type="checkbox"/> Are the aims of the study and hypotheses clearly stated? <input type="checkbox"/> Does the paper offer sufficient background citations? This may be less appropriate/necessary if the information presented is completely new.
Method	<ul style="list-style-type: none"> <input type="checkbox"/> Are the methods organized and presented to conform to the journal's pre-specified format? <input type="checkbox"/> Are the methodological approaches and data sources of high quality? <input type="checkbox"/> Was the study design appropriate for the research question? <input type="checkbox"/> Was institutional review board approval obtained, if applicable? <input type="checkbox"/> If this paper employs quantitative methods: <ul style="list-style-type: none"> <input type="checkbox"/> Are the statistical methods appropriate? <input type="checkbox"/> Should the editor get a statistical review of the manuscript? <input type="checkbox"/> If this paper employs qualitative methods: <ul style="list-style-type: none"> <input type="checkbox"/> Is there theoretical support for the methods provided? <input type="checkbox"/> Are the qualitative methods rigorous and appropriate?
Results	<ul style="list-style-type: none"> <input type="checkbox"/> Are the results presented objectively and clearly? <input type="checkbox"/> Are negative findings presented as well as positive findings? <input type="checkbox"/> For quantitative studies, is the magnitude of differences as well as statistical significance presented? <input type="checkbox"/> For qualitative studies, do the results provide sufficient narrative data to tell a coherent story?
Discussion	<ul style="list-style-type: none"> <input type="checkbox"/> Does the discussion compare, contrast, and situate the data within the existing literature? <input type="checkbox"/> Are limitations and their potential effects on the results discussed? <input type="checkbox"/> Are the conclusions appropriately conservative and supported by the data?
Tables and Figures	<ul style="list-style-type: none"> <input type="checkbox"/> Do the tables and figures present data in a visually clear manner? <input type="checkbox"/> Are tables and figures appropriately labeled and titled? <input type="checkbox"/> Are all of the figures and tables necessary?
References	<ul style="list-style-type: none"> <input type="checkbox"/> Are the references formatted in the journal's pre-specified format? <input type="checkbox"/> Are the references relevant and up to date? <input type="checkbox"/> Are there additional references that should be added, to strengthen the manuscript? <input type="checkbox"/> Are there too many references?
Before You Submit	<ul style="list-style-type: none"> <input type="checkbox"/> Number each of your points with the manuscript page and line references. <input type="checkbox"/> Proof your review, reading it as an editor/author would. Is it informative, constructive, respectful, and error-free?